

Reception Planning

This form is designed to help you plan all of the special details of your wedding reception. Please read through all sections carefully, making any additional notes you require. If there are elements you would like included in your reception and they are not outlined here, be sure to address those with your DJ during your pre-event meeting. Attention to the smallest details ensures your day is perfect.

We would like to be announced? Yes No

Please announce us as _____

Bride _____

Bride's Parents _____

Maid / Matron of Honor

Bridesmaids _____

Flower Girl _____

Groom _____

Groom's Parents _____

Best Man

Groomsmen _____

Ring Bearer _____

Background dinner music to be played:

Classical Jazz Easy Listening Country Love Songs Other

Champagne toast? Yes No Toast(s) offered by _____

Formal cake cutting? Yes No _____

Bouquet toss? Yes No Garter toss? Yes No

Song for our first dance _____

Father/Daughter _____ Mother/Son _____

Wedding Party _____ Money Dance? Yes No

Would you like your departure from the party announced? Yes No

Are there any other special announcements to be made? Yes No

(Notes these on the reverse side of this page)